

Life on the Edge – Community Grants



As part of the Life on the Edge project (LotE), we are pleased to be able to offer grant funding to support businesses, groups and organisations to carry out practical conservation projects to improve or create habitat for LotE invertebrates. Please ensure that you read the information sheet and that your project meets the aims of the project, as well as helping us to achieve LotE outcomes.

To apply for these funds please fill in this form and return it to Stuart Riddle the Life on The Edge Community Officer stuart.riddle@southdevon-nl.org.uk.

Project Name:

| 1. About you | |
|--------------------------|--|
| Organisation name | |
| Main contact | |
| Email | |
| Daytime telephone number | |
| Address and postcode | |
| VAT Registered | <input type="checkbox"/> Yes - VAT Registration Number: <input type="checkbox"/> No |
| Type of organisation: | Please tick one of the options below |

- ☐ Private individual
- ☐ Local authority (other than town or parish council)
- ☐ Registered charity Number:
- ☐ Limited company Number:
- ☐ Voluntary or community group
- ☐ Parish or town council
- ☐ Other



| 2. About your site | | | |
|--|--|------------------------|--|
| Name of site | | Grid Ref (SX *****) | |
| Nearest street and postcode | | Parish | |
| Who owns the land | | | |
| If you are not the owner tell us what agreement you have with the owners to undertake the works. | | | |
| 3. About your project | | | |
| Briefly tell us what you are planning to do. (no more than 100 words) | | | |
| Tell us who is going to do it – tell us about their skills or experience. | | | |
| Start date: | | End date: | |
| What will happen after the project is complete – how do you plan to manage and maintain it so that people can still enjoy it or nature will continue to benefit | | | |



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| 4. What difference will it make... How does it meet our grant criteria? | | | |
|--|--|--|--|
| Outputs – the numbers | | | |
| How many people will you involve as volunteers? | | How many events / activities will you run? | |
| Target audience – older isolated people? | | Target audience – young people? | |
| How many people do you hope will participate | | | |
| Outcomes – What are the benefits to the landscape, people or the nature. (Make sure you look at the grant criteria to make sure that they achieve some or all of these) | | | |
| | | | |

5. Volunteer time

Volunteer time can be used to contribute value to your project. Let us know how many volunteer days will be given to complete the project.

- £10ph – unskilled volunteers (practical work, events stewarding, schools support)
- £20ph - Trained volunteers (surveying plus leading practical tasks / walks / giving talks)
- £50ph - Invert and plant experts monitoring hotspots

Please see the information sheet to help you work out what values you should use

| Activity | Volunteer type | No. of days | Value £ |
|-------------------------------|----------------|-------------|---------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total value of volunteer time | | | |



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Project Budget

6. Cost of the project

| Item / activity | Cash (Net amount) or in kind? | VAT amount | Total value |
|--------------------|-------------------------------|------------|-------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| Total Costs | | | |

Tell us how you calculated your costs - How do you know they are realistic? (eg quotes, similar work in the past)

| |
|--|
| |
|--|

7. Income – list the expected funding for the project

| Source | Secured? | Cash or in kind? | Value |
|---|----------|------------------|-------|
| | | | |
| | | | |
| | | | |
| Amount requested from Life on the Edge Conservation Grant fund | | | |
| Total Income | | | |



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Declaration

I have read, understand and accept the notes that came with this application form. I agree that you can check the information in it and any supporting documents with other people and organisations.

My organisation has the power to accept a grant, under your terms, and the power to pay back the grant if the terms are not being met.

I understand that any misleading statements (whether deliberate or accidental) I give at any point during the application process, or any information I knowingly withhold, could mean my organisation's application is not valid, in which case you will cancel the grant and claim back the money we have received, stop assessing and return the application, or withdraw any grant you offered my organisation.

On behalf of my organisation, I agree that if we receive any grant from you for our project, we will keep to the standard terms of grant (and those of the National Lottery Heritage Fund as the origin of the funds) and any further terms and conditions set out in the grant notification letter.

I am authorised to put forward this application on behalf of my organisation.

Name:

Organisation:

Position:

Signed:

Date:

I have included the following documents with my application:

- ☐ A copy of our constitution (unless you are a public sector organisation or private owner)
- ☐ Proof of ownership / permissions if the project involves land or buildings.
- ☐ Copy of recent accounts or last 3 months of bank statements
- ☐ For larger grants of over £2000 you will need to send a small selection of photos or drawings that help illustrate the project

If you are having trouble with any of this form, or have a query, please do get in touch.



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Please return your completed form to: (Email preferred)

Post:

Stuart Riddle
Community Officer Life on The Edge
South Devon National Landscape
Follaton House
Plymouth Road
Totnes
TQ9 5NE

Email:

stuart.riddle@southdevon-nl.org.uk

We will be back in touch with you as soon as we can after submission. Thank you!

Notes The following notes explain more about the information we are asking for in section 6, cost of the project.

- You should only add values in the VAT column where you or your organisation can not claim them back. For more details contact HM Revenue and Customs (www.hmrc.gov.uk) to check how much value added tax (VAT) you will be able to claim back. If you underestimate costs for VAT, you will have to pay the extra costs.



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